

PUBLIC LIABILITY INSURANCE



Certificate of Currency Requirements

Please attach your policy in the correct format with the completed application form.

The information below is the format accepted on your insurance policy to meet Wingecarribee Shire Council's requirements. To assist have this information with you when contacting your Insurance Broker for your copy.

Written Format	The insurance policy must be electronically typed to be considered
Policy Heading	The policy must state 'Certificate of Currency' as a heading
Insurance Company	The policy must be issued by a reputable Australian Insurance company
Origin of Cover	The policy must be on the Insurance companies letter-head and bear the signature of the associate liable for your cover
Policy details	The policy number must be present on the document
Current status	The document must state the policy as 'Insured' and include the name of your stall and cover for attending trade fairs/markets. A registered trading name is not acceptable, although a registered company is sufficient. The policy must bear the full company name to be accepted.
Policy Type	The type of Insurance must be stated and be appropriate to the activity
Policy Period	The start and end date of the policy must be clearly stated, and be valid during TT
Specific Notations	Needs to declare Wingecarribee Shire Council as an interested party
Limit of Liability	Must be for \$20million ¹ and subject to the type of stall & products sold

¹ must be a minimum of \$20million Public Liability

For further information -
Please contact Event Officer on
T 02 4871 2888 or E tuliptime@wsc.nsw.gov.au

